



**Master of Science  
in Education**  
Admissions Application

**NOVA SOUTHEASTERN UNIVERSITY**  
Enrollment Processing Services (EPS)  
Attn: Abraham S. Fischler School of Education  
3301 College Avenue  
P.O. Box 299000  
Fort Lauderdale, Florida 33329-9905



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Attn: Abraham S. Fischler School of Education  
3301 College Avenue  
P.O. Box 299000  
Fort Lauderdale, Florida 33329-9905

## **Master of Science in Education Admissions Application**

Thank you for applying to the Nova Southeastern University (NSU) Abraham S. Fischler School of Education (FSE). Please read the pages that follow carefully and complete the application in its entirety. If you have any questions, please call 800-986-3223, ext. 28500.

### **Application Instructions and Admission Criteria**

1. Complete the admissions application packet and submit it with a \$50, nonrefundable application fee (U.S. dollars) made payable to Nova Southeastern University. The admissions packet should be addressed to  
  
Nova Southeastern University  
Enrollment Processing Services (EPS)  
Attn: Abraham S. Fischler School of Education  
3301 College Avenue  
P.O. Box 299000  
Fort Lauderdale, FL 33329-9905
2. Include with your application or send separately to the above address the following documents:
  - a. official transcript indicating conferral of a bachelor's degree from a regionally accredited institution (minimum 2.5 cumulative grade point average required)
  - b. official transcripts from all previously attended academic institutions
  - c. evidence of a valid temporary or professional teaching certificate/license, if applicable

Upon acceptance, all students are required to complete an Enrollment Agreement (only applies to students residing in Arizona, California, Indiana, Missouri, or Nevada).

Applicants who do not meet the 2.5 cumulative grade point average (CGPA) requirement must submit Graduate Record Exam (GRE) scores (a combined score of 1000 for the verbal and quantitative scales only). If the applicant does not meet the minimum 2.5 CGPA or GRE score requirement, the applicant may enroll in a maximum of 6 credit hours and must earn a grade of *B* or better in each course during the first term of enrollment for conditional admission. Students who do not earn a grade of *B* or better in each course will be subject to dismissal from the program.

### **Applicants applying with a Temporary Teaching Certificate to a state of Florida-approved program must provide**

- evidence of student teaching experience, or supervised teaching internship, or have a minimum of two years of full-time teaching experience in a K–12 school setting
  - GRE test score report taken within the past five years (combined score of 1000 between the verbal and quantitative scales only)
- or
- College Level Academic Skills Test (CLAST) (taken prior to July 1, 2002), or Florida General Knowledge Skills Test (GKT)

### **Nevada applicants applying for Educational Leadership must provide**

- a valid professional teaching certificate/license issued by the Nevada Department of Education (DOE) or any other recognized body (The FSE Leadership Admission Review Committee will review certificates.)
- the state of Nevada enrollment agreement (located in this application packet)
- a letter from applicant's school district verifying a minimum of two years of teaching experience (The verification letter must be submitted directly to the admissions department.)

## Nonnative English Speakers

Applicants who have indicated a language other than English as their primary language on the application form will need to demonstrate English language proficiency by one of the following methods below. Test results must be sent directly from the testing agency to the admissions department (see previously listed address). Proof of English language competency can also be in the form of successful completion of a degree at an approved United States institution of higher education.

- TOEFL score of 79
- Academia 2 certificate from NSU's Language Institute
- IELTS score of 6.0
- College-level freshman English course passed with a grade of C or better
- GMAT score of 450
- GRE scores of 1000 (combined Verbal and Quantitative scales only)

## Transcript Evaluation

Applicants who possess a baccalaureate or graduate degree from a non-U.S. institution, or who possess credentials from a foreign institution, must provide official documentation of degree equivalency for admission. The evaluation must include a course-by-course analysis and list all course subjects with United States semester credits and a GPA on a 4.0 scale. Applicants are responsible for all fees associated with the evaluation process. All non-U.S. institution credentials for the purpose of admission must be evaluated by an outside agency. For information, contact one of the following organizations:

For information, contact one of the following:

Academic Evaluation Services, Inc. 11700 North 58 Street Suites G and H Tampa, FL 33617 Telephone: (813) 374-2020 Fax: (813) 374-2023 Web site: <a href="http://www.aes-edu.org">www.aes-edu.org</a>	Educational Credential Evaluators P.O. Box 514070 Milwaukee, WI 53203-3470 Telephone: (414) 289-3400 Web site: <a href="http://www.ece.org">www.ece.org</a>	Josef Silny & Associates, Inc. 7101 SW 102 Avenue Miami, FL 33173 Telephone: (305) 273-1616 Fax: (305) 273-1338 Web site: <a href="http://www.jsilny.com">www.jsilny.com</a>	World Education Services P.O. Box 745 Old Chelsea Station New York, NY 10113-9745 Telephone: (212) 966-6311 Web site: <a href="http://www.wes.org">www.wes.org</a>
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## International Applicants

International applicants may be required to show verification of a student I-20 visa or permanent residency status. International candidates who intend to reside in the United States and who are required to obtain an I-20 must be full-time, degree-seeking students and must attend classes in the tricounty area, or at any one of NSU's Student Educational Centers located in the state of Florida. For further information, contact the Office of International Students and Scholars at 800-541-6682, ext. 27240, or (954) 262-7240.

## Concurrent Enrollment

The Abraham S. Fischler School of Education (FSE) offers concurrent enrollment into additional graduate programs for recertification and/or professional development purposes. Current FSE students interested in concurrent enrollment must complete the appropriate admissions application for the intended program of interest, along with the concurrent enrollment form. Students interested in concurrent enrollment must discuss the enrollment process with an academic adviser prior to registering for classes.



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 3301 College Avenue  
 P.O. Box 299000  
 Fort Lauderdale, Florida 33329-9905



## Master of Science in Education Admissions Application

To complete the admissions process, please submit a nonrefundable, \$50 application fee and include your Social Security number on the check or call 800-986-3223, ext. 25200, with your credit card information. Also, please note, you will be charged the \$50, nonrefundable application fee for each application submitted to our institution. If you prefer to complete an online application, please visit our Web site at [www.nova.edu/gradadmissions](http://www.nova.edu/gradadmissions) and click on Admissions. Please retain a copy of the application for your records.

### Biographical Information

Please print in dark ink.

**Name:**

Prefix First Middle Initial Last/Family

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Suffix (if appropriate) Maiden Name (if appropriate)

Do you have educational materials at NSU under another name, Social Security number, or ID?  Yes  No

If yes, what ID \_\_\_\_\_

**How did you learn about NSU?  
Please check all that apply.**

- Friend/Colleague/Relative
- NSU Employee
- NSU Student or Graduate
- Direct Mail
- TV or Radio Commercial
- SREB Electronic Campus
- eArmyU
- Web Site (specify)
- Newspaper (specify)
- Information Meeting (where)
- Conference (specify)
- Magazine (specify)
- Other (specify) (e.g., adviser)

### Mailing Address

Street

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City U.S. State, Territory, or Canadian Province ZIP/Postal Code

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Nation

Is your permanent address the same as the address above?  Yes  No

### Permanent Address

Street

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City U.S. State, Territory, or Canadian Province ZIP/Postal Code

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Nation

### Business Address

Name of Company

---

Number and Street City

---

County State Country ZIP Code

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Telephone Cellular/Pager

**FOR NSU USE ONLY**



Primary Phone Number ( \_\_\_\_\_ ) \_\_\_\_\_ International Access Code (if applicable)  
Permanent Phone Number ( \_\_\_\_\_ ) \_\_\_\_\_ International Access Code (if applicable)  
Cell Phone Number ( \_\_\_\_\_ ) \_\_\_\_\_ International Access Code (if applicable)  
Email Address \_\_\_\_\_

The university collects the following information primarily for purposes of identification and aggregate reporting. The questions and possible responses on ethnicity and race are written explicitly to comply with U.S. Department of Education reporting requirements. The collected information will not be used in any discriminatory manner.

Social Security Number \_\_\_\_\_

NSU ID# \_\_\_\_\_  
(If known)

Birth Date \_\_\_\_\_  
(mm/dd/yyyy)

Sex  Female  Male

**Ethnicity**

Mexican  Puerto Rican  Other Hispanic or Latino  Not Hispanic or Latino.

**Race** (If you identify yourself as being of more than one race, you may select multiple options.)

American Indian or Alaska Native  Korean  Black or African-American  
 Asian Indian  Origins of Chinese  Native Hawaiian or Pacific Islander  
 Filipino  Thai  White  
 Japanese  Other Asian Not Listed

**Citizenship**

United States Citizen  Foreign, will study in the United States  
 Permanent Resident  Foreign, will study outside of the United States

Country of Citizenship: \_\_\_\_\_

Is English your native language?  Yes  No If no, documentation of English literacy is required.

Do you require an I-20?  Yes  No

**Military/Veterans Information**

Are you a U.S. active-duty military service member?  Yes  No

Are you a spouse/dependent family member of a U.S. active-duty service member?  Yes  No

If "Yes" to either of the two questions above, what military branch of service is your affiliation? \_\_\_\_\_

What is the anticipated active-duty discharge date of the military service member? \_\_\_\_\_

Are you a U.S. military veteran?  Yes  No If a U.S. veteran, please indicate your veteran category.

Vietnam Veteran  Other Eligible Veteran  Both Vietnam Veteran and Other Eligible Veteran

Are you eligible for veteran's benefits?  Yes  No If yes, under which law?  
\_\_\_\_\_

## Academic Background

All official transcripts/documents are required from the applicant for ALL previously attended institutions for FULL admittance.

List ALL specific college academic institutions (in chronological order beginning with most recent) you have, are, or will attend prior to NSU matriculation.

Name of Institution	City	State or Country	Major	Degree	Approx. # of Credits Earned	Start and End Date (or expected end)

Have you ever been required to leave any college or denied readmission because of conduct or academic deficiencies?  Yes  No If yes, please explain.

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# Master of Science in Education

## Admissions Requirements

Select **one** of the following student types that best describes your goal. Admissions requirements vary based on the student type selected. If you require assistance with your selection, please contact our offices at 800-986-3223, ext. 28500.

Student Type	Student Type Description	Specific Admission Criteria
Initial Certification Plan (ICP)	<p>This applicant has no teaching certificate or license and wishes to earn teacher certification or licensure in a state-approved program area.</p> <p><b>Approved Program Specializations Available in Florida</b></p> <ul style="list-style-type: none"> <li>• Computer Science Education (K–12)</li> <li>• Educational Media (K–12)</li> <li>• Elementary Education (K–6) with ESOL Endorsement</li> <li>• Exceptional Student Education (K–12) with ESOL Endorsement</li> <li>• Prekindergarten/Primary (Age 3 to Grade 3) with ESOL Endorsement</li> </ul> <p><b>Approved Program Specializations Available in Nevada</b></p> <ul style="list-style-type: none"> <li>• Elementary Education (K–6)</li> <li>• Exceptional Student Education (Generalist) (K–12)</li> <li>• Prekindergarten/Primary (Age 3 to Grade 3)</li> <li>• Secondary Education (6–12)</li> </ul> <p>The ICP student type is not available to applicants residing in states other than Florida and Nevada.</p>	<p>Florida applicants must provide evidence of passing scores for <b>one</b> of the following tests:</p> <ul style="list-style-type: none"> <li>• CLAST (taken prior to July 1, 2002)</li> <li>• General Knowledge Skills Test (GKT)</li> <li>• GRE (combined score of 1000 for the verbal and quantitative scales only)</li> <li>• Praxis I</li> </ul> <p>Nevada applicants must provide evidence of passing scores for <b>one</b> of the following tests:</p> <ul style="list-style-type: none"> <li>• CBEST</li> <li>• Praxis I</li> </ul>
Master’s Degree with Certification	<p><b>Florida applicants</b>—This plan leads to course-by-course certification.</p> <p><b>Nevada applicants</b>—This plan is an approved endorsement. Applicants must have a valid professional teaching license for eligibility.</p> <p>Applicants residing in states other than Florida and Nevada should verify local or state requirements for the use of this program of study towards certification or licensure.</p>	<p>The applicant must provide evidence of a (valid or current) temporary or professional teaching certificate/license.</p> <p>Florida applicants entering with a temporary teaching certificate must provide evidence of</p> <ul style="list-style-type: none"> <li>• student teaching experience, or supervised teaching internship, or a minimum of two years of full-time teaching experience in a K–12 school setting</li> <li>• CLAST (taken prior to July 1, 2002) or General Knowledge Skills Test (GKT) or</li> <li>• GRE (combined score of 1000 for the verbal and quantitative scales only)</li> </ul>

Student Type	Student Type Description	Specific Admission Criteria
<p>Master's Degree Only</p> <p>Not Intended to Lead to Certification</p>	<p>This plan is not designed to lead to initial certification or licensure. However, the applicant may wish to verify local or state requirements for the use of this program of study toward certification or licensure.</p>	<p>Refer to the application instructions and admission criteria section at the beginning of this application.</p>
<p>Online Cluster Format Master's Degree Only</p> <p>Not Intended to Lead to Certification</p>	<p>This plan is not designed to lead to initial certification or licensure. However, the applicant may wish to verify local or state requirements for the use of this program of study toward certification or licensure. These online specializations are available in a cluster format.</p> <p><b>Available Specializations</b></p> <ul style="list-style-type: none"> <li>• Curriculum, Instruction, and Technology</li> <li>• Educational Technology</li> <li>• Environmental Education</li> <li>• Teaching and Learning</li> </ul>	<p>Refer to the application instructions and admission criteria section at the beginning of this application.</p>
<p>Master's Degree with Certification in Educational Leadership</p> <p>State-Approved Program for Florida and Nevada</p>	<p>Applicants residing in states other than Florida and Nevada should verify local or state requirements for the use of this program of study toward certification or licensure.</p> <p><b>Note to Nevada Applicants</b></p> <ul style="list-style-type: none"> <li>• Nevada applicants must provide a student enrollment agreement.</li> <li>• Nevada applicants must have a valid professional teaching license.</li> <li>• Nevada applicants must provide an official verification letter (demonstrating at least two years of teaching experience).</li> </ul>	<p>Refer to the application instructions and admission criteria section at the beginning of this application.</p>
<p>Florida and Nevada Endorsements</p>	<p>This option is available to applicants seeking an endorsement to add to the current Florida teaching certificate or Nevada professional teaching license. Applicants may select this option as a nondegree-seeking student or as a degree-seeking student pursuing an additional specialization area.</p> <p>Applicants can complete a maximum of 18 credits within this category.</p>	<p>Refer to the application instructions and admission criteria section at the beginning of this application.</p>
<p>Nondegree Certification or Licensure Renewal</p>	<p>The nondegree option is available to applicants seeking recertification, professional development, or continuing education credit.</p> <p>Applicants can complete a maximum of 18 credits within this category.</p>	<p>Refer to the application instructions and admission criteria section at the beginning of this application.</p>

## Academic Goal

Select **one** of the following student types that best describes your goal. Admissions requirements vary based on the student type selected; this is subject to the admission qualifications and specific criteria for the goal selected, as explained for each student type.

If you require assistance with your selection, please contact our offices at 800-986-3223, ext. 28500.

Student Type	Specialization Areas
<p>Initial Certification Plan (ICP)</p> <p>The ICP student type is designed for individuals seeking initial teacher certification or licensure in a Florida- or Nevada-approved program specialization.</p> <p>ICP is not available online.</p>	<p><b>Approved Program Specializations Available in Florida</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Computer Science Education (K–12) (A541)</li> <li><input type="checkbox"/> Educational Media (K–12) (A543)</li> <li><input type="checkbox"/> Elementary Education (K–6) with ESOL Endorsement (A509)</li> <li><input type="checkbox"/> Exceptional Student Education (K–12) with ESOL Endorsement (A516)</li> <li><input type="checkbox"/> Middle Grades and Secondary Mathematics Education (A582/A955)</li> <li><input type="checkbox"/> Middle and Secondary English Education with ESOL Endorsement (A579/A580)</li> <li><input type="checkbox"/> Middle Grades and Secondary Social Studies Education (A583/A657)</li> <li><input type="checkbox"/> Prekindergarten/Primary (Age 3 to Grade 3) with ESOL Endorsement (A609)</li> <li><input type="checkbox"/> Science Education (A656)</li> <li><input type="checkbox"/> Spanish Language Education (A520)</li> </ul> <p><b>Approved Program Specializations Available in Nevada</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Elementary Education (A511)</li> <li><input type="checkbox"/> Exceptional Student Education (Special Education Generalist Licensure) (A515)</li> <li><input type="checkbox"/> Prekindergarten/Primary (Age 3 to Grade 3) (Early Childhood Education Licensure) (A609)</li> <li><input type="checkbox"/> Secondary Education (A530)</li> </ul>
<p>Master’s Degree with Certification</p> <p>Florida applicant—This plan leads to course-by-course certification.</p> <p>Nevada applicants—This plan leads to Nevada-approved endorsements.</p> <p>Applicants residing in states other than Florida and Nevada should verify local or state requirements for the use of this program of study toward certification or licensure.</p>	<p><b>Florida Course-by-Course Certification</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Computer Science Education (A541)</li> <li><input type="checkbox"/> Educational Media (A543)</li> <li><input type="checkbox"/> Elementary Education with ESOL Endorsement (A509)</li> <li><input type="checkbox"/> Exceptional Student Education with ESOL Endorsement (A516)</li> <li><input type="checkbox"/> Middle Grades and Secondary Mathematics Education (A582/A955)</li> <li><input type="checkbox"/> Middle Grades and Secondary Social Studies Education (A583/A657)</li> <li><input type="checkbox"/> Middle and Secondary English Education with ESOL Endorsement (A579/A580)</li> <li><input type="checkbox"/> Prekindergarten/Primary (Age 3 to Grade 3) with ESOL Endorsement (A609)</li> <li><input type="checkbox"/> Reading Education (A513)</li> <li><input type="checkbox"/> Spanish Language Education (A520)</li> <li><input type="checkbox"/> Science Education (A656)</li> </ul> <p><b>Nevada Approved Endorsements</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Computer Science Education (A541)—Computer-Based Application; Computer Programming; and Concept, Skills, and Basic Applications (NV Endorsements)</li> <li><input type="checkbox"/> Educational Media (A543)—School Library Media (NV Endorsements)</li> <li><input type="checkbox"/> Elementary Education (A511)</li> <li><input type="checkbox"/> English as a Second Language (A660)—Bilingual, TESL, and TESL/Bilingual (NV Endorsements)</li> <li><input type="checkbox"/> Exceptional Education (Special Education Generalist) (A515)</li> <li><input type="checkbox"/> Gifted Education (A527)—Gifted and Talented Education (NV Endorsements)</li> <li><input type="checkbox"/> Prekindergarten/Primary (Age 3 to Grade 3) (A609)—Early Childhood Education (NV Endorsements)</li> <li><input type="checkbox"/> Reading Education (A513)—Reading and Reading Specialist (NV Endorsements)</li> <li><input type="checkbox"/> Spanish Language Education with Bilingual (A529) (NV Endorsement)</li> </ul>

Student Type	Specialization Areas
<p style="text-align: center;">Master's Degree Only</p> <p>This plan is not designed to lead to initial certification or licensure. However, the applicant may wish to verify local or state requirements for the use of this program of study toward certification or licensure.</p>	<input type="checkbox"/> Athletic Administration (AF899) <input type="checkbox"/> Charter School Education/Leadership (F508) <input type="checkbox"/> Cognitive and Behavioral Disabilities (F581) with a concentration in <input type="checkbox"/> Emotional and Behavior Disorders (F582) <input type="checkbox"/> Learning Disabilities (F926) <input type="checkbox"/> Developmental Disabilities (F583) <input type="checkbox"/> Early Childhood Special Education (F533) <input type="checkbox"/> Early Literacy Education (F506) <input type="checkbox"/> Educational Media (F543) <input type="checkbox"/> Elementary Education (F511) <input type="checkbox"/> English Education (F652) <input type="checkbox"/> Exceptional Student Education (F515) <input type="checkbox"/> Gifted Child Education (F527) <input type="checkbox"/> Instructional Design and Diversity Education (F658) <input type="checkbox"/> Interdisciplinary Arts Education (F536) <input type="checkbox"/> Management and Administration of Educational Programs (F504) <input type="checkbox"/> Mathematics Education (F504) <input type="checkbox"/> Multicultural Early Intervention (F653) <input type="checkbox"/> Prekindergarten/Primary Education (Age 3 to Grade 3) (F609) <input type="checkbox"/> Preschool Education (F526) <input type="checkbox"/> Reading Education (F513) <input type="checkbox"/> Reading/Teaching English to Speakers of other Languages (RESOL) (F611) <input type="checkbox"/> Science Education (F656) <input type="checkbox"/> Social Studies Education (F657) <input type="checkbox"/> Spanish Language Education (F520) <input type="checkbox"/> Teaching and Learning (F750) <input type="checkbox"/> Teaching English as a Foreign Language (TEFL) (F907) <input type="checkbox"/> Urban Studies Education (F550)
<p style="text-align: center;">Master's Degree Only Online Cluster Format Only</p>	<p>These online specializations are available in an online cluster format only. Visit <a href="http://www.SchoolofEd.nova.edu/gteponline">www.SchoolofEd.nova.edu/gteponline</a> for additional information.</p> <input type="checkbox"/> Curriculum Instruction and Technology (F676) <input type="checkbox"/> Educational Technology (F644) <input type="checkbox"/> Environmental Education (F551) <input type="checkbox"/> Teaching and Learning (F750)
<p style="text-align: center;">Master's Degree with Certification in Educational Leadership</p>	<input type="checkbox"/> Educational Leadership (A534) <ul style="list-style-type: none"> <li>• Florida Certification</li> <li>• Nevada School Administration Endorsement</li> </ul>
<p style="text-align: center;">Florida Academic Endorsement Coverage</p>	<p>These specializations are all state approved.</p> <input type="checkbox"/> Autism (A555) <input type="checkbox"/> Gifted Education (A527) <input type="checkbox"/> Prekindergarten Disabilities (A513) <input type="checkbox"/> Reading (A513) <input type="checkbox"/> Teaching English to Speakers of Other Languages (A660)

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## Teaching Certification/Licensure

State: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

List Area(s) of Certification/Licensure: \_\_\_\_\_

Certificate Type:  Professional/Renewable/Nonrenewable  Temporary  Statement of Eligibility

### Current Employment

Position	School/Company	City/State	Date Employed From	Date Employed To

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## Declarations

### Employment Statement of Understanding

I understand that I am responsible for gaining access to an educational setting related to my selected specialization in order to complete the program capstone, as applicable for degree completion requirements.

Initial here: \_\_\_\_\_

### Certification/Licensure Waiver

I understand that the Master of Science in Education program does not guarantee certification or licensure at the local, regional, or state level. Students seeking certification/licensure should contact the department of education in the state in question to confirm certification or licensure requirements.

Initial here: \_\_\_\_\_

### Please note the following statements.

1. I declare that the above information, to the best of my knowledge, is complete and accurate. I have read and I understand the requirements, policies, and procedures stated in the catalog, and I agree to abide by all the rules and regulations of this graduate program and Nova Southeastern University.
2. I give Nova Southeastern University permission to publish and use any photos in which I appear that may be taken during class or other university activities.
3. I understand that all required official and final documents must be received within 90 days from the start of the term for which I am enrolling. If my documents are not received by the end of this 90-day period, I understand the following will apply until my student status is changed to "fully admitted."
  - a. Further attendance will be disallowed.
  - b. Financial aid will not be disbursed.

Initial here: \_\_\_\_\_

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**Additional Questions**

**Is this your first time applying to NSU?**  Yes  No If no, to what program(s) have you applied?

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**Will this be your first time attending NSU?**  Yes  No If no, in which program(s) have you enrolled?

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**Are you an NSU employee or a dependent of an NSU employee?**  Yes  No

**Please indicate participation in any special programs (e.g., Finance Academy or Broward Leaders) or honors membership (e.g., Phi Theta Kappa):**

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**What is the highest level of education attained by your father?**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Grammar School            | <input type="checkbox"/> High School       | <input type="checkbox"/> Other/Unknown  |
| <input type="checkbox"/> Middle/Junior High School | <input type="checkbox"/> College or Beyond | <input type="checkbox"/> Not Applicable |

**What is the highest level of education attained by your mother?**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Grammar School            | <input type="checkbox"/> High School       | <input type="checkbox"/> Other/Unknown  |
| <input type="checkbox"/> Middle/Junior High School | <input type="checkbox"/> College or Beyond | <input type="checkbox"/> Not Applicable |

**Note: Please be certain to read the following disclosure and sign the application for further processing. No application will be processed without your signature.**

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**Disclosure:**

Have you ever been convicted in any state or country of:

- a criminal offense (other than a minor traffic offense) where you have been found guilty by a judge or jury or entered a plea of nolo contendere (no contest);
- any offense where the records have been expunged or sealed;
- any conviction that you are currently appealing regardless of adjudication.

Yes     No

As a result of the conviction, are you currently incarcerated or will you be incarcerated upon or during your enrollment at NSU?

Yes     No

If the answer is YES to either question above, please explain.

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The disclosure is a continuing duty. All applicants must report to Nova Southeastern University (NSU) any such arrest or conviction after the filing of the application for admissions or during the time that the student is enrolled at the college. The admissions committee and NSU will consider new information submitted, and in appropriate circumstances, may change the status of an applicant or student.

Permission is hereby given to NSU to make any necessary inquiries and I voluntarily and knowingly authorize any former school, government agency, employer, person, firm, corporation, its officers, employees and agents, or any other person or entity making a written or oral request for such information.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

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**Notices of Nondiscrimination and Accreditation**

Consistent with all federal and state laws, rules, regulations, and/or local ordinances (e.g., Title VII, Title VI, Title III, Title II, Rehab Act, ADA, and Title IX), it is the policy of Nova Southeastern University not to engage in any discrimination or harassment against any individuals because of race, color, religion or creed, sex, pregnancy status, national or ethnic origin, nondisqualifying disability, age, ancestry, marital status, sexual orientation, unfavorable discharge from the military, veteran status, or political beliefs or affiliations, and to comply with all federal and state nondiscrimination, equal opportunity, and affirmative action laws, orders, and regulations.

This nondiscrimination policy applies to admissions; enrollment; scholarships; loan programs; athletics; employment; and access to, participation in, and treatment in all university centers, programs, and activities. NSU admits students of any race, color, religion or creed, sex, pregnancy status, national or ethnic origin, nondisqualifying disability, age, ancestry, marital status, sexual orientation, unfavorable discharge from the military, veteran status, or political beliefs or affiliations, to all the rights, privileges, programs, and activities generally accorded or made available to students at NSU, and does not discriminate in the administration of its educational policies, admission policies, scholarship and loan programs, and athletic and other school-administered programs.

Nova Southeastern University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097, Telephone number: 404-679-4501) to award associate's, bachelor's, master's, educational specialist, and doctoral degrees.

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**Acknowledgment Statement**

I have read and understood the instructions. I certify that the information submitted in this application is complete and correct to the best of my knowledge. False and/or omitted information will invalidate this application and could result in rejection of the applicant or dismissal from the university if the applicant has already been admitted. Permission is hereby given to NSU to make any necessary inquiries and I voluntarily and knowingly authorize any former school, government agency, employer, person, firm, corporation, its officers, employees and agents, or any other person or entity making a written or oral request for such information. I agree that this information may be used by Nova Southeastern University for research and development purposes aimed at improving education and admissions programs.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

08-009-11DBB



Enrollment Processing Services (EPS)  
Attn: Abraham S. Fischler School of Education  
3301 College Avenue  
P.O. Box 299000  
Fort Lauderdale, Florida 33329-9905  
(954) 262-8500 • 800-986-3223, ext. 28500 (United States and Canada)

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## Request for Official Transcript

Student: Complete both sections of this form. Mail to your former schools.

Please send an official transcript of my academic work while attending your institution to Nova Southeastern University. Return the form below to Nova Southeastern University.

- A. I attended your school from \_\_\_\_\_ to \_\_\_\_\_
- B. While in attendance, my name on your records was \_\_\_\_\_  
Last First Middle/Maiden
- C. My student identification number was \_\_\_\_\_
- D. I am enclosing the fees (if any) required by your institution.

Thank you for your assistance.

Sincerely,

\_\_\_\_\_  
Signature

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**Dear Alma Mater: Please return this form with the transcript. Thank you.**

### Transcript Transmittal Form

Social Security number \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Date: \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle/Maiden

Address \_\_\_\_\_  
Street

\_\_\_\_\_  
City State ZIP

Please send to: Nova Southeastern University  
Enrollment Processing Services (EPS)  
Attn: Abraham S. Fischler School of Education  
3301 College Avenue  
P.O. Box 299000  
Fort Lauderdale, Florida 33329-9905

Institutions with official electronic transcript transmittal should send transcripts to [electronictranscript@nova.edu](mailto:electronictranscript@nova.edu).

SS# \_\_\_\_\_ Name \_\_\_\_\_