

Registration Instructions

Last Updated 09/16/2010

In order to complete this form, you need to have all your class information. You will find this information by accessing the term schedule (Fall, Winter or Summer) that is found on your program's Web site. You can locate the schedule by clicking on the registration link. Please go to the Fischler School of Education and Human Services (FSEHS) Web site at <http://www.schoolofed.nova.edu> for additional information.

ALL STUDENTS MUST COMPLETE THE FOLLOWING SECTIONS ON THE REGISTRATION FORM

Section A-1:

Complete name, address, and NSU ID. The e-mail address should be that of your NSU E-MAIL Account (**example: your_username@nova.edu**).

Section A-2:

Check "Other" under "Course Location," and list the name for the location. Unless you are returning after being withdrawn for four or more terms, check "Continuing Student."

Section B:

Completed only by new students.

Section C:

Term Code: **YEAR20 Fall Term** (August to December)

Term Code: **YEAR30 Winter Term** (January to April)

Term Code: **YEAR50 Summer Term** (May to August)

*Banner Course Ref. No (CRN): **53314**

*Subject: **EDL**

*Course No.: **8301**

Section: **Enter section according to schedule information.**

*Course Title: **Issues in Special Education Administration**

Day(s): **Leave Blank**

Start Date/End Date: **Term dates.**

Credit Hours: **Please see your program outline to find this information**

Drop/Add Section: **Check the drop or add box according.**

***Course used as sample in order to clarify information**

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*Section C Example:

See the **Course Selection** section for correct course information. Sign and date the statement below the listing of courses and indicate the total number of credits for which you are registering on this form.

Section D:

Indicate your method of payment. Checks must be made payable to Nova Southeastern University. Please include your NSU ID on the **memo of the check**.

Section E:

If you are paying by credit card, fill in this section and sign in the area for signature.

Section F/G:

Do not write anything in these sections.

If you need assistance with this form, please contact **FSEHS** at 1-800-986-3223, ext. 28500.

PLEASE REGISTER EARLY!